

Thank you for your interest in McGuire's Millrace Farm and Wedding By The Foster Sisters.

We provide outdoor and indoor weddings with several outdoor sites to choose from. For example, we have a beautiful timber frame arbor and a pond, along with a grassy area between rows of river birch trees. Inside, there is a twin stairway leading to a private seating area with a view of the mountains. Downstairs is a gorgeous stacked rock fireplace.

We have a commercial kitchen to prepare food for receptions. We take great pride in our buffets for finger foods and hot meals. Servers are also provided for the reception.

Many brides have chosen to use our silver fountain for punch and our chocolate fountain with fruits, etc. In addition to our buffet, we sometimes provide hors d'oeuvres setup in front of the rock fireplace. This keeps the guests happy while waiting for pictures to be completed and dinner to be served.

In addition, we have a selection of colored tablecloths and center pieces for the buffet and guest tables or brides may provide their own. We offer dressing rooms and showers for the bride and bridesmaids, groom and groomsmen. We also offer a sound system and a large screen and projector.

Because we personalize our weddings for each bride and groom, we do not have preset packages. We like to meet with our clients to discuss their special needs and explain the services we offer. In addition, we also provide all setup and cleanup for each event.

Ample parking and parking lights are provided. If needed, we can furnish parking attendants for large weddings.

If you are unable to come in for an appointment, let us know your particular needs and we will give you an estimate by email or by phone. Brides find that our prices are the most economical around—and that our services are the best offered anywhere.

I hope we can be of service to you.

Sincerely,

Linda Foster McGuire
Weddings by the Foster Sisters
At McGuire's Millrace Farm
828-837-0015

Office and Mailing Address:
 Weddings By The Foster Sisters
 At
 McGuire's Millrace Farm
 Murphy, NC 28906
 828/837-0015

Should the client request changes after the initial agreement that will require additional expense or labor, there will be an additional charge added to the balance due. This amount will be discussed with the client at the time of request.

A deposit of \$250.00 is required to reserve the client's date for services. Deposit must be paid within seven days following meeting with client. Client to make monthly payments for the balance due. All payments and deposits are nonrefundable.

Client to sign contract, rules and regulations and mail, along with the deposit, to the following address:

Weddings By The Foster Sisters
 600 Hendrix Road
 Murphy, NC 28906

Total Cost of Event:	
Amount of Deposit Paid:	
Balance Due:	
Month Payments: (To be paid in full one month prior to event.)	# of Payments: _____ Payment Amt: _____

Due to possible injury, McGuire's Millrace Farm requests that children not run or play in the facility (to include stairs and loft) or around the pond. Millrace Farm is to be held non-responsible for injury or incident to event participants at Millrace Farm. By the signature below, the Client agrees to all conditions of this contract.

Signature of Client/Responsible Party: _____

Signature of Event Representative: _____

Date: _____

Rehearsal Information

Rehearsal will be for one hour promptly at 6:00 p.m. on the evening before the wedding.
 For a successful and timely rehearsal, only the following should attend:

- Minister/Officiate
- Musicians
- Bride and Groom
- Maid of Honor and Best Man
- Bridesmaids and Groomsmen
- Flower Girl and Ring Bearer (accompanied by a parent or responsible party)
- Parents and Grandparents of the Bride and Groom (including step parents and grandparents)
- Photographer/Videographer (to include anyone that has a part in the wedding)

Weddings By The Foster Sisters
At
McGuire's Millrace Farm Contract Agreement
600 Hendrix Road
Murphy, NC 28906
828/837-0015

Date: _____

Total Charge: _____ Per Person # Attending: _____ 4 Hrs Reserved ___:___ to ___:___

Please sign and return the contract to the above address with a non-refundable deposit of \$250.00 to reserve the event date.

Event representative should meet with Millrace Farm representative two weeks prior to the event to discuss final details.

See the attached sheet for services provided by the Foster Sisters.

Millrace Farm Rules and Regulations

- No smoking inside the banquet hall.
- No open flames (candles).
- Decorations and setup must be approved by a Millrace Farm representative.
- All approved decorations must be completed by 6:00 p.m. the day prior to the event, or the morning of the event.
- Tape may not be used – due to intensive labor for removal.
- Client will be charged an additional fee for any damages to the banquet hall.
- Due to liability coverage, tables and chairs may not be moved by event participants.
- To prevent table damage, boxes, etc. should be placed on the floor and not on the tables. Scooting items across the tables tends to scratch the finish.
- Following the event (or an approved time by Millrace Farm representative) all items provided or used by participants should be removed.
- Unless approved by Millrace Farm representative, event should not exceed 4 hours. Over 4 hours is an additional \$150.00 per hour.
- Millrace Farm will not be held responsible for injury or incident to event participants before, during and following event. Children may not run in the facility and must be supervised at all times. Millrace Farm is also not responsible for conditions beyond their control such as weather and power shortages.

By signature below, client agrees to all conditions of this contract.

Event Representative: _____ Date: _____

Client Representative: _____ Date: _____

Office and Mailing Address:
 Weddings By The Foster Sisters
 At
 McGuire's Millrace Farm
 600 Hendrix Road · Murphy, NC 28906
 828/837-0015

Monthly Payment Information

Name:	
Event Date:	
Event Description:	
Cost of Event:	
Deposit of Event:	
Balance Due: To be paid in full one month prior to event:	

Month Payments			
# _____ Amount _____	Date Paid	Amount Paid	Notes
Date Due: _____			
Payment 1			
Payment 2			
Payment 3			
Payment 4			
Payment 5			
Payment 6			
Payment 7			
Payment 8			
Payment 9			
Payment 10			
Payment 11			
Payment 12			
Payment 13			
Payment 14			
Payment 15			
Payment 16			
Payment 17			

